

AGENDA

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: Tuesday 27 September 2016
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email Kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jemima Milton - West Selkley
Cllr Stewart Dobson – Marlborough East

Cllr Nick Fogg MBE - Marlborough West
Cllr James Sheppard (Chairman) –
Aldbourn & Ramsbury

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If you have any queries please contact Democratic Services using the contact details above.

	Time
<p>1 Chairman's Welcome and Introductions</p>	<p>7.00pm</p>
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 1 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the meetings held on 19 July 2016 and 9 August 2016.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 15 - 18</i>)</p> <p>To note the following items for information – written briefing notes are available in the full agenda pack, or online:</p> <ul style="list-style-type: none"> • Mental Health Awareness. • Helping Wiltshire Council meet the challenges ahead. • Marlborough Medical Practice Carers' Fair. • Marlborough Disability Forum first meeting. • Licensed Trade Event. <p>If you would like the Area Board to consider or discuss any of these items in more detail, please speak to the Community Engagement Manager, or the Democratic Services Officer.</p>	
<p>6 Written Partner Updates (<i>Pages 19 - 22</i>)</p> <p>To note the attached Partner updates and receive any further information partners wish to share:</p> <ul style="list-style-type: none"> • Wiltshire Police. • Dorset and Wiltshire Fire & Rescue. • Healthwatch Wiltshire. 	

- Wiltshire Clinical Commissioning Group (CCG).
- MADT (Marlborough Area Development Trust).
- Transition Marlborough.
- Town / Parish Councils.

7 **Update from Community Area Transport Group meeting on 15 September 2016** *(Pages 23 - 36)*

8 **Area Board delegation to Community Engagement Manager**

To consider an updated delegation to the CEM to provide for urgent funding decisions to be taken between meetings of the Area Board.

9 **Local Youth Network Update and Applications for Youth Funding**

To receive an update on the Local Youth Network (LYN) and for the Area Board to consider Youth Grant(s).

10 **Community Area Grant Scheme** *(Pages 37 - 44)*

The Wiltshire Councillors will consider one application to the Community Area Grants Scheme, as follows:

- U3A in Kennet requesting £500 for U3A in Kennet Art and Art History Group Projector.

Copies of the completed application forms and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at <http://www.wiltshire.gov.uk/areboardscommunitygrantsscheme.htm>

11 **Any Other Questions**

The Chairman will invite any remaining questions from the floor.

12 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Training session for town & parish councils**

A session on Neighbourhood Planning presented Mike Wilmott – Head of Development Management, Wiltshire Council.

14 **Close**

The next meeting of the Marlborough Area Board will be held on Tuesday 22 November 2016.

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: 19 July 2016
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jemima Milton and Cllr James Sheppard (Chairman)

Wiltshire Council Officers

Andrew Jack – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

Helen Bradley - Locality Youth Facilitator

Town and Parish Councils

Marlborough Town Council – Richard Allen & Noel Barrett-Morton

Mildenhall Parish Council – Rob Bailey

Ramsbury & Axford Parish Council – Sheila Glass

Partners

Wiltshire Police – Inspector Nick Mawson

Dorset and Wiltshire Fire & Rescue Service – District Commander Jason Underwood

Healthwatch Wiltshire – Paul Lefever

Total in attendance: 48

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p> <p>The Chairman also noted those parish representatives who were in attendance.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> • Cllr Nick Fogg – Wiltshire Council. • Cllr Stewart Dobson – Wiltshire Council.
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting on 20 June 2016 were approved as a correct record and signed by the Chairman.
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The following written Chairman's announcement was noted:</p> <ul style="list-style-type: none"> • Wiltshire Online Programme – Extension of the basic broadband commitment scheme.
6	<p><u>Partner Updates</u></p> <p>The following partner updates were noted:</p> <p>Wiltshire Police – written update</p> <ul style="list-style-type: none"> • Inspector Nick Mawson was thanked for the recent policing of the Summer Solstice celebrations.

Dorset and Wiltshire Fire & Rescue Service

- District Commander Jason Underwood advised that there had been some 24 incidents during the last 2 month period.

Healthwatch Wiltshire – written update

Wiltshire CCG – written update

Transition Marlborough

- Concerns were raised by the group re air quality issues in the centre of Marlborough and the whether there was an Area Board air quality action plan. The Chairman advised that the Area Board regarded air quality as a major issue in Marlborough and that to get any solutions to this issue would be over time and not due to a quick fix. The concerns of the group noted by the Area Board.

It was suggested that Wiltshire Council's Public Health department, Transition Marlborough and the Area Board could work together to piece together an air quality strategy and that updates would be given at future meetings.

Marlborough Town Council

- Well attended MANP Open Day on 18th June - more than 150.
- Roadshow now moving to parishes.
- Consultation being collated and analysed.
- Selling Chantry Lane toilets and renovating those at George Lane – to include Personal Care Room, Coach Driver's Rest Room and Tourist Information Point.
- The South West In Bloom judges were in Marlborough on 19th July 2016.
- This year's theme is Bees.
- Results announced on 6th October.

The Chairman thanked everybody for their updates.

7	<p><u>Fairtrade Marlborough</u></p> <p>Allison Burden from Fairtrade Marlborough and Nick Helps from Tesco's Marlborough gave a presentation that highlighted Marlborough's status as a Fairtrade town. A selection of Fairtrade products were made available to eat and drink before the meeting.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That Marlborough had become a Fairtrade town in March 2016. • That farmers own 50% of the Fairtrade system. • The education of shoppers to Fairtrade products. • That the Fairtrade range continues to grow. • Were planning to hold an annual awards event to recognise local businesses for going Fairtrade. • Were looking for volunteers to join the Fairtrade Steering Group. <p>The Chairman thanked Allison Burden and Nick Helps for their presentation and thanked Tesco for its work with the local community.</p>
8	<p><u>MY Music Festival</u></p> <p>Jordan Williams - Marlborough's Wider Local Youth Network gave an update on the progress of plans to put on Marlborough's first ever open-air music festival just for young people.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The festival promises at least 6 live bands on stage, with Dirty Thrills headlining the event. • The festival takes place from 2.00pm to 10.00pm on Saturday 24th September at the Sports Field at Treacle Bolly. <p>The Chairman thanked Jordan Williams for attending the Area Board and his hard work in organizing the festival.</p>
9	<p><u>Responses from Marlborough to Wiltshire Council's recent review of public transport services</u></p> <p>Jason Salter - Head of Wiltshire Council's Passenger Transport Unit gave a presentation that highlighted the responses from Marlborough to the Wiltshire Council review of public transport services.</p>

Points made included:

Who answered the consultation?

- 11,093 responses (543 from Marlborough Community Area).
- 42% are male 57% female (38% male, 61% female).
- 58% of respondents are over 65 years old (47% Marlborough).
- 28% of respondents say they have mobility problems (21%).
- 62% (60%) of respondents have access to a car etc but 38% (40%) do not.
- 64% (49%) have a concessionary bus pass.

The Options

- Option 1 Withdraw funding for all supported evening services – 57% yes 43% no.
- Option 2 Withdraw funding for all supported Sunday and public holiday services – 63% yes 35% no.
- Option 3 Reduce the hourly services Mon-Fri to a two hourly service on the strategic bus network - 48% yes 52% no.
- Option 4 Reduce rural bus services to 2-3 buses a day on regular routes and withdraw most of the infrequent services except those that are the only service to a group of villages – 38% yes 62% no.
- Option 5 Reduce town bus services to 2-3 buses a day. Existing buses used by pupils within Warminster, Devizes, Bradford on Avon and Melksham would be retained – 51% yes 49% no.
- Option 6 Withdraw all funding for all Council subsidised services – 22% yes 78% no.

The Chairman thanked Jason Salter for his presentation.

10

Marlborough Community Area Transport Group

Cllr Jemima Milton gave an update of the CATG meeting held on the 16 June 2016.

11	<p>The Area Board members present noted the CATG minutes dated 16 June 2016.</p> <p>The members considered a project from the Community Area Transport Group to fund a virtual footway on Manton High Street.</p> <p>It was noted that the Area Board would need to ratify the funding the full costs of the virtual footway at Manton High St at an approximate cost of £8,000 at the next Area Meeting.</p> <p>Note</p> <ul style="list-style-type: none"> • <i>The Area Board ratified the funding of the full costs of the virtual footway at Manton High St at an approximate cost of £8,000 at a special Area Board meeting held on 9 August 2016.</i> <p><u>Local Youth Network Update</u></p> <p>Helen Bradley was introduced as the Locality Youth Facilitator, which would replace the role of the Community youth Officer, this role would include:</p> <ul style="list-style-type: none"> • Supporting, developing and strengthening the LYN Management Groups, making sure young people are properly represented. • Grants – ensuring applications are dealt with as quickly and as simply as possible. • Mapping community provision – this is the positive activity ‘offer’ in each area in the form of a directory of services and activities for young people. • Communications – ensuring that activities are well promoted using the wider LYN network, OCM and social media (a shared task with CEMs). • Safeguarding – ensuring funding applications meet the Area Board requirements and that the Area Board responds quickly if any issues are referred to it. <p>The Chairman thanked Helen Bradley for her update.</p>
12	<p><u>Update from Community Engagement Manager</u></p> <p>Andrew gave the Community Engagement Manager’s update.</p> <p>Points made included:</p> <p>Marlborough Disability Forum</p> <ul style="list-style-type: none"> • Not enough done for disabled people – not inclusive.

- To bring local disabled people together, involve them in local live more and to have a voice.
- Planning a first get-together; maybe September or October.
- Needs to be informal – a tea and cake gathering where people can be relaxed.
- Maybe one in the afternoon and one in the evening (many disabled people work) where organisers can join in on conversations and find out about people's situations.

Promoting area board meetings

- Met with Chairman and Head of Comms at Wiltshire Council.
- Better promotion of meetings through Comms.
- Ideas to make the networking session really vibrant.
- Could this time be an informal Parish Council Forum?
- Meetings to have locally relevant themes – be useful to people.
- Venue for training for parish councils – Planning, Housing, Structure?
- Venue, times, etc. to be looked at again in 2017.

Road to Rio

- Over 500,000km logged throughout Wiltshire.
- More than 18,000 taking part.
- 12 teams completed the 9281km to Rio de Janeiro .
- Marlborough currently in 7th place out of 18 areas!

Clean for the Queen

- Lots more activity in town and throughout the villages.
- Clearing up for Marlborough in Bloom today!

13	<p>The Chairman thanked Andrew Jack for his update.</p> <p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered three applications for Community Area Grant funding. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <ul style="list-style-type: none"> • Kennet and Avon Canal Trust, £3,000 agreed in principle for Crofton beam engines boiler repairs. • Froxfield Memorial Hall, £650 agreed in principle for Froxfield Memorial Hall new exterior doors. • Phoenix Brass Band, £2,500 agreed in principle for Phoenix brass tenor horn section updating. <p>Note</p> <p><i>All three applications could only be agreed in principle by the Area Board members present, due to the meeting being incurate. The three funding applications were subsequently granted at a special Area board held on 9 August 2016.</i></p>
14	<p><u>Positive Activities for Young People Grant Scheme</u></p> <p>The Wiltshire Councillors were asked to consider one application to the PAYP Grants Scheme:</p> <ul style="list-style-type: none"> • Aldbourn Youth Council requesting £5,000 for Youth Adventure Programme 2016/17. <p><i>This application was deferred as members felt further detail on the application was required and were not able to determine the application due to being inquorate, the Chairman apologised to the members of the Aldbourn Youth Council in attendance at the meeting.</i></p> <p><i>The application requesting £5,000 for Youth Adventure Programme 2016/17 was ratified by Cllr John Thomson – Cabinet Member for Area Boards.</i></p> <p><i>At a special Area Board held on 9 August 2016 the Area Board members resolved:</i></p> <p><i>That it endorsed:</i></p>

- **£1,700 for an alternative sports day including £1,200 for a skate ramp and up to £500 for workshops;**
- **£700 for horse riding, subject to further details on the young people involved being submitted to, and agreed with, the Area Board.**
- **That the Area Board supported in principle the £250 for a Graffiti workshop, however recommends further discussion on the details at a future meeting nearer to the event.**
- **To note that the 'Splash Down' event for mid-August was out of time.**
- **That the Area Board did not endorse £1,670 for a trip to Thorpe Park due to there being limited long-term benefits for young people.**
- **That the Area Board reminded youth grant applicants to submit funding requests with as much notice as possible and requests that the Aldbourne Youth Council present their plans for the next 12 months at a future Area Board meeting.**

15 Any Other Questions

There were none.

16 Urgent items

There were none.

17 Close

The Chairman thanked everyone for attending the meeting.

It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 27 September 2016 at the Town Hall, Marlborough.

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Council Chamber, Marlborough Town Hall, 5 High Street,
Marlborough, Wiltshire, SN8 1AA
Date: 9 August 2016
Start Time: 9.00 am
Finish Time: 9.45 am

Please direct any enquiries on these minutes to:

Libby Beale (Senior Democratic Services Officer), Tel: 01225 718214 or (e-mail) elizabeth.beale@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jemima Milton, Cllr Stewart Dobson, Cllr Nick Fogg MBE (Vice Chairman) and Cllr James Sheppard (Chairman)

Wiltshire Council Officers

Andrew Jack (Community Engagement Manager)
Libby Beale (Senior Democratic Services Officer)

Total in attendance: 6

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting and advised that the order of the agenda would be changed to bring forward the item from the Community Area Transport Group.</p> <p>The Chairman updated members that further funding may be required to support a music festival for young people that the Board had previously given funding to. Councillors supported the Chairman's suggestion that the Community Engagement Manager be delegated authority to grant extra funding as required to ensure the running of the music festival between meetings of the Area Board, subject to ratification at the next available meeting. It was confirmed that a delegated to this effect was already in place.</p>
2	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Community Area Grant Funding</u></p> <p>The Area Board considered applications to the Community Area Grants scheme from Kennet and Avon Canal Trust, Froxfield Memorial Hall and the Phoenix Brass Band. It was clarified that the application from the Kennet and Avon Canal Trust related to boiler repairs at Crofton Beam Engines which were not located within Marlborough community area, however the Board considered that in this exceptional circumstance they could part fund the works since many local people volunteered for the organisation and also visited the engines as tourists.</p> <p>Resolved:</p> <p>To grant Kennet and Avon Canal Trust £3,000 for boiler repairs at Crofton Beam Engines.</p> <p>To grant Froxfield Memorial Hall £650 for new exterior doors.</p> <p>To grant Phoenix Brass Band £2,500 to update instruments in the horn section.</p>

5	<p><u>Community Area Transport Group</u></p> <p>Members considered a project from the Community Area Transport Group to fund a virtual footway on Manton High Street.</p> <p>Resolved:</p> <p>To fund the full costs of the virtual footway at Manton High St at an approximate cost of £8,000.</p>
6	<p><u>Local Youth Network Applications for Youth Funding</u></p> <p>The Board considered an application from Aldbourne Youth Council for £5,000 towards a youth adventure programme for 2016.17. It was proposed that the youth programme would comprise of various activities including: 'Splash down', Alternative Sports Day, horse riding, a trip to Thorpe Park and a graffiti workshop. The Chairman reminded members that the application had been deferred from the previous meeting, with the agreement of the applicant, since members felt further detail on the application was required and were not able to determine the application due to being inquorate.</p> <p>The Area Board understood that, due to the funding being required urgently, the Cabinet Member for Area Boards had considered the application since the last meeting of the Area Board and granted the amount required.</p> <p>On considering the Cabinet Member's decision, the Area Board agreed that involving young people in positive activities could be an effective way of engaging them with the Locality Youth Facilitator and other networks, however considered that, positive activities should have long-term impacts for young people, such as introducing them to sport or a new skill. On these grounds, the Board did not endorse the element of the application for a theme park trip.</p> <p>The Area Board expressed support in principle for other aspects of the proposal however recommended that further details of how many young people would be involved in the events, how they would be selected, and the involvement of SEND children in the programme submitted. Councillors were generally supportive of the alternative sports day, with the exception of the £500 asked for inflatables, and suggested the funding could be better used to provide workshops for young people that would help them to become involved in positive activities for the long term. Members supported funding for the graffiti workshop, however asked it be discussed at a future Area Board meeting when more detail about the event was available. It was noted that the dates for the 'Splash down' activity had already passed.</p> <p>The Area Board advised that it would expect future applications from the youth council to be submitted in advance to ensure sufficient time for further discussions about applications to take place if necessary; the late submission of this application had resulted in implications for the LYN process. It was</p>

suggested that the Youth Council present its future work plan to the Area Board at the next meeting so that members would be aware of projects to expect over the next 12 months.

It was noted that Area Board members were to organise a meeting to discuss the youth council programme with Cabinet Member and/or officers and representatives from Aldbourne.

Resolved:

That endorses:

- **£1,700 for an alternative sports day including £1,200 for a skate ramp and up to £500 for workshops;**
- **£700 for horse riding, subject to further details on the young people involved being submitted to, and agreed with, the Area Board.**

That the Area Board supports in principle the £250 for a Graffiti workshop, however recommends further discussion on the details at a future meeting nearer to the event.

To note that the 'Splash Down' event for mid-August is out of time.

That the Area Board does not endorse £1,670 for a trip to Thorpe Park due to there being limited long-term benefits for young people.

That the Area Board reminds youth grant applicants to submit funding requests with as much notice as possible and requests that the Aldbourne Youth Council present their plans for the next 12 months at a future Area Board meeting.

7

Close

It was noted that the next meeting of the Marlborough Area Board would be on 27 September 2016.

Chairman's Announcements

Subject:	Mental Health Awareness Raising
Officer Contact Details:	Karen Spence (Public Health Specialist) karen.spence@wiltshire.gov.uk



The Public Health team at Wiltshire Council have developed some tools to help raise awareness of mental health both in the workplace and in communities.

We are able to offer (to Area Boards and other community groups) a session which is ideally about 90 minutes long (but can be tailored to provide a session of about 50 minutes if timings do not allow the full package to be delivered).

The session takes inspiration in its approach and ethos from the extremely successful Alzheimers' Society 'Dementia Friends' programme and is designed to deliver community awareness raising, increase understanding and reduce stigma and discrimination.

The session itself is interactive and suitable for both professionals and members of the public. It involves some group activities and video clips as well as information about mental health and how to keep yourself well. It focusses strongly on how to improve and maintain wellbeing and mental health and uses tools like the Five Ways to Wellbeing <http://www.neweconomics.org/projects/entry/five-ways-to-well-being>

Sessions held to date (including Health and Wellbeing Board, Health Select Committee and Westbury Area Board) have been extremely well received and have generated some healthy debate about promoting mental and emotional wellbeing.

The Public Health team is now in the process of rolling this session out more widely to include:

- Training key members of staff to deliver the sessions (e.g. Health Trainers, volunteers)
- Delivering the session within Wiltshire Council for staff members
- Publicising the sessions for wider dissemination
- Engaging with local voluntary and community sector organisations such as Mind to explore the option of offering the opportunity for their staff/volunteers to receive training and deliver the session
- Producing a toolkit to run alongside the training (or to stand alone) which will be available from September 2016.

Chairman's Announcements

For further information about the awareness raising package, please contact karen.spence@wiltshire.gov.uk or telephone 01225 713094

Some local and national links to sources of help:

National

SANE Helpline http://www.sane.org.uk/what_we_do/support/helpline

Rethink <https://www.rethink.org/about-us/our-mental-health-advice/crisis-contacts>

Time to Change <http://www.time-to-change.org.uk/mental-health-and-stigma/help-and-support>

Depression UK http://www.depressionuk.org/national_links.shtml

Samaritans: telephone 116 123 or email jo@samaritans.org

Local

Your own GP (who can refer on to mental health providers where mental ill health requires treatment)

Wiltshire IAPT – wide variety of group and 1:1 sessions
<https://iapt-wilts.awp.nhs.uk/all-courses/browse-wiltshire-courses/>

Wiltshire MIND – counselling and group sessions plus other services
<http://www.wiltshiremind.co.uk/>

Wiltshire Health Trainers
<http://www.wiltshire.gov.uk/healthandsocialcare/publichealthwilts/healthtrainers.htm>

Other community based services

Revival (rape and sexual abuse support)

Soundwell (music therapy)

Richmond Fellowship (employment/vocational support)

Advocacy services

WSUN Service user engagement and support <http://wsun.co.uk/>

Helping Wiltshire Council meet the challenges ahead

Invitation to voice your views at interactive public meetings

Wiltshire Council is hosting a series of interactive meetings to discuss the challenges ahead.

The council currently spends £900 million each year on more than 350 services. The changing demographics, the continuing reduction in funding from central government and changes to the way future government funding might be provided mean further savings need to be found.

Working with local communities helping them to do more for themselves is one solution and we welcome your ideas on what more we can do together.

Our priorities continue to be supporting those who are most vulnerable in our communities, as well as taking action to boost the local economy, safeguard and create jobs and to build even stronger communities.

The council's cabinet members will be attending the meetings and look forward to hearing your views and suggestions.

We hope you are able to attend one of the meetings below and it would be helpful if you could please confirm your attendance by emailing:
events@wiltshire.gov.uk

Meeting schedule

Date	Location	Venue	Time	
26 September	Chippenham	Monkton Park	5.30pm	Refreshments available
27 September	Devizes	Corn Exchange	5.30pm	Refreshments available
28 September	Salisbury	City Hall	5.30pm	Refreshments available
29 September	Trowbridge	Atrium, County Hall	5.30pm	Refreshments available

Licensed Trade Event



Free advice and guidance to help support your business in Wiltshire and better understand the important role you have in the licensed trade and within your community.

Speakers will include:

- Gambling Commission
- Child Sexual Exploitation Team
- National PubWatch
- Public Health – Alcohol and drug awareness
- Dorset and Wiltshire Fire Service

Representatives from; Licensing, Immigration, Security Industry Authority (SIA), Dorset and Wilts Fire Service, Street Pastors, Consumer Protection, Environmental Health, Pest Control, Wiltshire Police, and others will be there to provide information and answer any questions and concerns.

Free refreshments and parking

Trowbridge

26 September 2016

6pm – 9pm

County Hall, Bythesea Road, BA14 8JN

Salisbury

13 October 2016

10am – 2pm

Five Rivers Campus, Hulse Road, SP1 3NR

Royal Wootton Bassett

28 October 2016

2pm – 6pm

Lime Kiln Leisure Centre, Lime Kiln, SN4 7HG

For more information and to confirm attendance please contact:

Licensing Team, Wiltshire Council, Monkton Park, Chippenham, SN15 1ER

Tel: **01249 706555** Email: LicensingEvent@wiltshire.gov.uk

Police Report for Marlborough Area Board

Tuesday 27th September 2016

Marlborough Neighbourhood Police Team:

Police Sergeant Christian Wells – Marlborough and Pewsey NPT

PC Nick Spargo – Marlborough Town

PCSO Mark Braithwaite – Marlborough Town

PC Stan Boardman – Rural East

PC Richard Barratt – Rural West

PCSO Polly Ritchie – Rural West

Local Priorities and Community Issues:

Rural Crime including Theft and Burglary offences –

There were 5 commercial burglaries, 2 dwelling burglaries and 2 non-dwelling burglaries in July/August.

In response to the rise in dwelling and non-dwelling burglaries, we have increased targeted patrols and have carried out a planned Rural Crime Operation in August to target these offences. More operations will follow. We have been involved in the investigations and offered practical crime prevention advice for all these offences.

We have also been working with a crime prevention officer to put target hardening measures in place at our most vulnerable locations across the wider Neighbourhood Policing area.

Important message for our communities - Please revisit your security features on your property, such as chains and locks, CCTV, and lighting.

Also consider:

- Security marking items
- Recording Serial numbers
- Photographing items
- Locking away and securing valuable items when not in use
- Having secured access point into yards/premises
- Install CCTV as a deterrent / evidence gathering tool

If you have any information in relation to these types of crime please let us know. As you can imagine such crimes are incredibly distressing for victims.

Anti-social behaviour and drug (cannabis) use at The Recreation Ground –

We have increased our presence at this location over the summer months, engaged with young people and users of the recreation facilities, and disrupted potential criminal and anti-social activity. We have noticed a significant reduction in the number of people congregating in motor vehicles at the location. There has been very little evidence of drug use at the location.

Incidents recorded by Wiltshire Police in the Marlborough area (July & August 2016):

Anti-Social Behaviour/Nuisance – 5

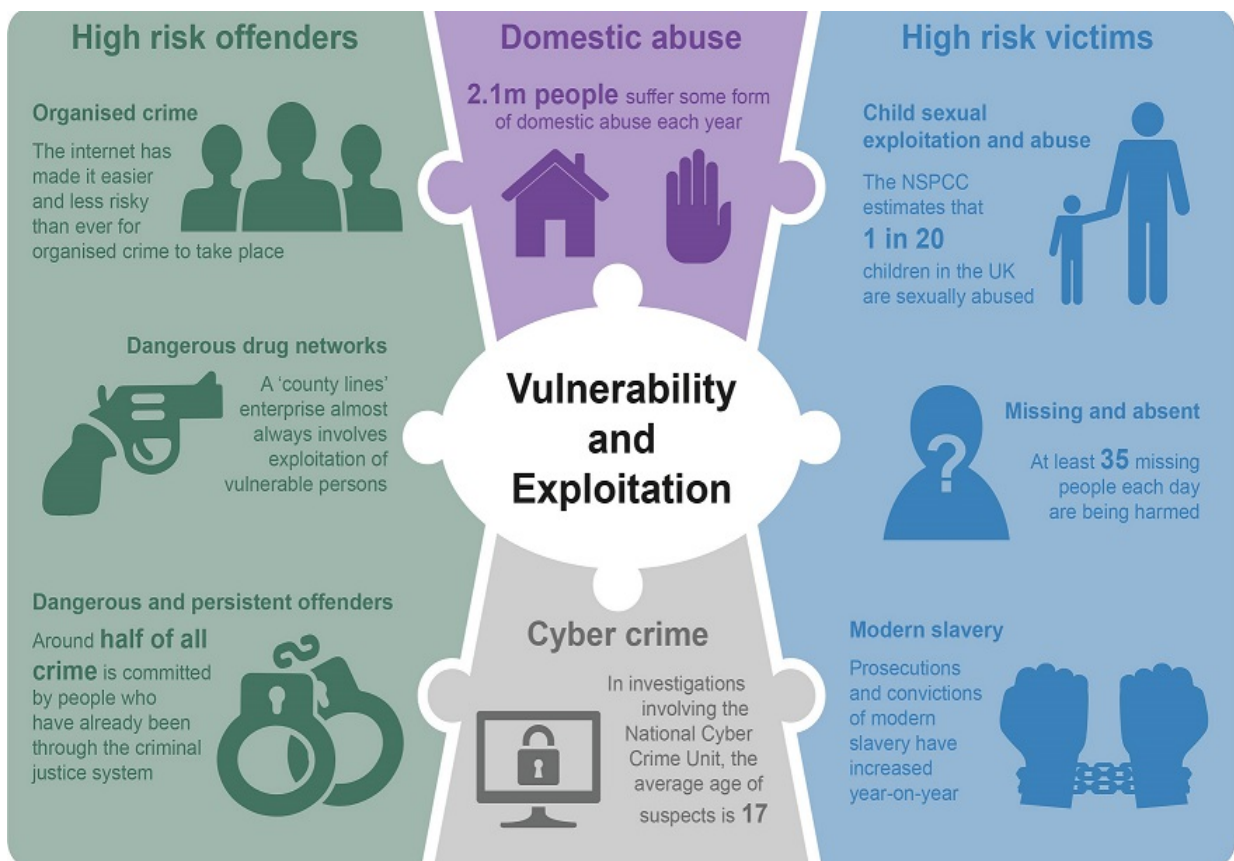
Vehicle Crime – 3

Burglary – Dwelling 2, Non-dwelling 2, Commercial 5

Theft/Shoplifting – 4

Criminal Damage – 6

Wiltshire Police Control Strategy



Domestic Abuse

There have been 10 reported domestic incidents (July/August). The vast majority of these incidents were verbal arguments only, with no offences disclosed. There are no High Risk Domestic Abuse cases ongoing in Marlborough at the time of writing.

Cyber Crime

Nothing to report for Marlborough during this period.

High Risk Victims

The Neighbourhood Police Team are monitoring two young people *at risk* of Child Sexual Exploitation. An investigation is ongoing and the most recent review indicated that the subjects are safe and well, engaging with Police and other agencies and the risk level has reduced significantly. There have been no reported Missing People.

High Risk Offenders

Drugs – Two arrested following drugs warrant in Marlborough...

Press release:

Two people have been arrested following a drugs warrant at an address in Marlborough this morning (19th August). Officers executed the warrant under Section 23 of the Misuse of Drugs Act at an address in Baylie Acre at approximately 7.30am. Once inside the property a large quantity of suspected cocaine and herbal cannabis was located, with an estimated street value of approximately £3,000. A 33-year-old man was arrested on suspicion of possession with intent to supply class A drugs and a 27-year-old woman was arrested on suspicion of being concerned in the supply of class A and B drugs. Both were taken to custody at Gablecross Police Station in Swindon where they remain (They have subsequently been released on Police Bail).

Acting Police Sergeant Jansen Carter said: “As a result of community intelligence, we were able to successfully execute a warrant which has led to the seizure of a sizable amount of drugs and the arrest of two people.

“I hope this shows that Wiltshire Police take all reports of drug activity extremely seriously and will always act on any information we receive.

“Local intelligence can play a large part in warrants like this and with the public’s help, we can take action.

“We will continue to be proactive in stamping out drug use as we understand the huge impact this type of illegal activity can have on local communities.”

Police Sergeant Christian Wells added: “Local intelligence is of utmost importance as clearly the police cannot always be present when criminal activity, which harms communities, is taking place. It is often the case that we must react to information being passed to us from concerned members of the public when they see something which doesn’t look or feel right. There is a robust filtering system in place ensuring that information and intelligence is categorised, and therefore dealt with, appropriately. Clearly on this occasion the information passed to the police was accurate and significant enough to help convince a Magistrate to issue a search warrant. Upon executing the warrant and finding the controlled drugs, the hard work of local Police Officers, in partnership with members of the local community, was vindicated. Wiltshire Police will continue to listen carefully to residents and business owners who take the brave step to stand up for what is right, and will act upon legitimate information about criminal and anti-social activity. This will enable us to provide our communities with the best possible service and continue to protect them from harm.

“Drug use is a problematic issue for every town across the country. Marlborough is not exempt from that challenge, but thankfully the supply of drugs in large quantities is not something that blights this town. We should not shy away from the issue and therefore it is important that the public plays its part in combating it – this example proves that the police do take your concerns seriously and will enforce the law as swiftly and forcefully as necessary.”

Report produced by PS Christian Wells – Friday 2nd September 2016



Area Board Update - September 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Healthwatch Wiltshire would like to learn more about how well discharge processes are working for you or the person you care for

Hospital discharge is a big topic in the news. We hear nationally about people being discharged from hospital too soon, delays if appropriate care in community settings is not available, and people being discharged without their individual needs and those of their unpaid carers being taken into account.

But what's the Wiltshire story? Healthwatch Wiltshire want to hear the experiences of patients and their unpaid carers when they are transferred between health and care settings (e.g. from an acute hospital to a community hospital bed or a care home, or back to their own home). We want to hear from Wiltshire people who have been discharged from hospital in the last 12 months, or the friends or relatives who care for them. We also want to talk to people who have used intermediate care beds in nursing homes as an alternative to going into hospital or on the way home from hospital.

As well as visiting care locations to talk to people about their discharges being planned, we have produced a questionnaire that can be accessed online or in hard copy. The questionnaire can be found here <https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=146712036662> or paper versions can be requested from the Healthwatch Wiltshire office. We are offering one-to-one conversations on the phone or in a person's own home, if they would prefer. Would you be able to share any experiences with us?

Feedback on Your Care Your Support Wiltshire

This is an information website about Adult Social Care, and a directory of local providers in Wiltshire of services that support local people's health and social care. It is produced in partnership between Wiltshire Council, Wiltshire CCG and Healthwatch Wiltshire, and is also informed by interested stakeholder groups in the voluntary sector.

 **Your care**
Your support Wiltshire
www.yourcareyoursupportwiltshire.org.uk

This month we have been going through the oldest entries in the directory to delete out-of-date or 'uncontactable' entries. If you fund, support or regularly use services in the area, please let us know if we're missing the local group or voluntary sector organisation that you expect to find in the directory. We are also working on printable guides about care and support services in each community area by Area Board. Thanks go to the Partnership for Older People in Pewsey for starting this work in March, which allowed us to develop the idea. New pages include Extra Care Housing, Wiltshire Health & Care, and advice for Veterans. The overview of Adult Social Care page has been updated too.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

healthwatch
Wiltshire

Mental Health & You

1st November 2016 at City Hall, Salisbury

Keynote Speaker: Karen Turner, Director of Mental Health, NHS England

Speakers, Q&A session, Exhibition Stands and Workshops

Free places must be booked in advance. Contact us or go to our website to register your interest.

September 2016

B&NES, Swindon and Wiltshire Sustainability and Transformation Plan

All health and social care organisations are working together across Bath and North East Somerset (B&NES), Swindon and Wiltshire on a five year sustainability and transformation plan (STP) to improve our local population's health and wellbeing, to improve service quality and to deliver financial stability. We are developing a joint approach that will help deliver the aims of the Five Year Forward View and is in line with other important national guidance such as GP Forward View, Mental Health Taskforce Report and National Maternity Review.

Why do we need an STP?

There are growing pressures on the health and care system, nationally and locally. The proportion of older people is rising and there are more people living with complex conditions. This is contributing to an increased demand for services.

Overall across B&NES, Swindon and Wiltshire the standard of health and care services is very good compared to other areas in England.

But some challenges remain. Our hospital Accident & Emergency (A&E) departments are under pressure, in some areas patients are waiting too long for GP appointments and there are gaps in quality with some parts of our region benefitting from better health and care services than others. Additionally there are increasing financial pressures. Across all our local health organisations there was a collective end of year deficit of £6million for 2015/16 and this will rise to £337million at the end of 2021 across our combined area if we do nothing.

So we are working on a collective plan to drive greater efficiency and improvements in quality across the health and care system. For services to be sustainable, we also need to get better at preventing disease, not just treating it, and encourage everyone to take responsibility to manage their own care.

Our STP partners

Our plan brings together our three hospitals (Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust), the three Clinical Commissioning Groups (CCGs); B&NES, Swindon and Wiltshire Councils, South West Ambulance Service (SWASFT) and Avon and Wiltshire Mental Health Partnership Trust (AWP). The providers of our community services – Wiltshire Health and Care, Seqol and Sirona as well as the West of England Academic Health and Science Network (WEAHSN) and the Wessex Local Medical Committee (representing GPs from across the BSW area) complete our organisational grouping.

Working together to transform services

The health and care needs of our local population across B&NES, Swindon and Wiltshire are diverse and we are developing a joint approach that takes this local variation into account. Our joint work will not replace individual organisational plans or our B&NES, Swindon and Wiltshire Health & Wellbeing Strategies. And it will not stop all the great work already going on locally to improve local services.

The emerging STP focuses on shared challenges and opportunities across the wider geographical footprint. This is 'place-based' planning that is not limited by organisational boundaries and covers CCGs, NHS providers, specialised services and primary care. It also includes better integration with local authorities including social care, prevention and self-care. Some of our partner organisations such as AWP, Sirona and SWASFT operate beyond our combined area and so will overlap with other STP footprints.

Our emerging priorities

Based on our knowledge of local need and challenges and in line with national guidance, we have developed three transformational work-streams. Each is led by a CCG Accountable Officer. These are:

- Preventative and proactive care
- Planned care
- Urgent and emergency care

Over the past four months, organisation and service leads have been meeting in work stream groups and together at a number of cross-organisational workshops to explore solutions to the common challenges across B&NES, Swindon and Wiltshire. They have also begun to identify opportunities for innovation that will benefit the local population, agree some collective health outcomes and explore the potential for a standard set of quality and performance measures across the footprint. There are five emerging priorities:

- To provide improved person-centred care by strengthening and integrating the specialist services that support primary care
- To shift the focus of care from treatment to prevention and proactive care
- To redefine the ways we work together as organisations to deliver improved individual/patient care
- To ensure we offer staff an attractive career and build a flexible, sustainable workforce
- To strengthen collaboration across organisations to directly benefit acute and urgent care services.

What next and how can I get involved?

Compared to other STP areas, we do not have an established relationship across all the health and care organisations with the B&NES, Swindon and Wiltshire footprint so we are at an early stage of STP development.

We shared our outline proposals for the next five years with NHS England in June and will submit more detailed plans at the end of October. This will enable us to qualify for additional funding through the Sustainability and Transformation Fund from 2017/18 onwards, to help deliver our plans.

Drawing on the experience and clinical expertise of our workforce and those that use health and care services, as well as their carers, will help us to redesign services and to develop new models of care that are sustainable.

Across our combined area, we already have a wealth of patient insight and useful information from recent consultation and engagement activity. However the STP offers our stakeholders a new opportunity to inform our plans for local health and care services and we are committed to ensuring everyone's views are taken into consideration at all stages of the process. We are working closely with Healthwatch (the consumer champion in health and care) in B&NES, Swindon and Wiltshire to make sure the voice of local people is represented as our plans begin to take shape.

Updates on our STP will be shared at CCG board meetings, AGMs and Council meetings, please check individual organisation websites for details of these. A wider programme of public engagement will commence in the autumn and more information on this will be available here shortly. In the meantime if you have any questions or feedback, please get in touch by email to ruh-tr.STP-BSW@nhs.net or contact your local Healthwatch office.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 15th September 2016			
1.	Attendees and apologies			
	Present:	Cllr James Sheppard (Wiltshire Council); Steve Hind (Wiltshire Council), Cllr Nic Combe (Chilton Foliat PC); Cllr John Bevan (Mildenhall PC); Cllr Anne Deuchar (Aldbourne PC); Caroline Jackson (Manton Residents' Assoc); Andrew Jack (Wiltshire Council); Cllr Richard Allen (Marlborough TC); Martin Cook (Wiltshire Council); Cllr Andrew Williamson (Avebury PC); Cllr Nick Fogg (Wiltshire Council); Cllr John Hetherington (Ogbourne St George PC); Cllr Tamsin Witt (Baydon PC); Cllr Sheila Glass (Ramsbury PC); Cllr Vanya Body (Froxfield PC)		
	Apologies:	Cllr Stewart Dobson (Wiltshire Council); Cllr George Horton (Broad Hinton PC); Cllr Mike Morrissy (Fyfield & West Overton PC)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 9 th August 2016. <i>Link can be found at</i> https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=165&MId=10874&Ver=4		
3.	Financial Position			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Finance sheet was presented. It showed that Marlborough CATG has £15,835 remaining for f/y 2016/17, subject to the final account being settled on recent projects.		
4.	Top 5 Priority Schemes There was discussion about the number of top priorities given to SH. It was felt that given the large number of projects that are “nearly there” SH should focus his limited time on making sure these are completed before taking on any new work from CATG. This means there are more than five schemes prioritised as A.			
a)	Issue No 3366 Froxfield – Littlecote Rd Footway and lighting	15% contribution from Froxfield PC accepted. Footway and lighting complete. Final account to be agreed.	SH reported work on the ground had been completed. The final cost is expected to rise due to costs from Ringway being higher than from Balfour Beatty. Can be removed from list.	A
b)	Issue 3832 Marlborough, Silverless StHGV's using inappropriate road	'No Entry' signs for Kingsbury St entering from Herd St. Experimental Order implemented on the 1 st Feb to run for a minimum of 6 months. There are still cases of vehicles entering Silverless St from Herd St. AJ will work with Marlborough TC to consult with residents to improve solution Decision required: -Convert the exp order to permanent (subject to cabinet member report) -Allow the exp order to continue for a longer period. -Modify and consult for further 6 months. -Allow order to expire at end of 18 months	There are still lots of cases where drivers are turning into Silverless St from Herd St, ignoring the No Entry signs. It was reported residents feel this needs to be reversed. NF reported that cases of HGVs becoming stuck, which was the reason for the issue, has reduced, showing the signage must be working to some extent. RA confirmed there had been less damage. In order to try and improve the	C

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		-Remove the exp order.	experiment, it was agreed to install a new “No Left Turn” sign visible coming up Herd St and new “Unsuitable for HGVs” sign near the Town Hall on Kingsbury St. A sign plate with ‘except for cyclists’ also needs to be installed underneath the no entry signs. The situation will be monitored for a further six months after these changes have gone in.	
c)	Issue 4083 Speeding issue, Thicketts Rd Mildenhall	PC contribution 25%. Scheme with Ringway for implementation.	This work is now on a list with Ringway, the contractors, to be implemented and someone from Highways is chasing this. It has been with Ringway a little while. JS asked AJ to chase this one up with senior Highways officers.	A
d)	Issue 3578 A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	Cllr James Sheppard is prepared to take this to Area Board for potential funding. SH has been asked to prepare a quote on improving the storage area so that area board can take a decision on funding or not.	SH has not yet gathered all the information needed for an accurate quote from Ringway. He will need to get Ringway on site for a good look at situation. Based on traffic management costs, SH estimates the project to be about £10,000.	B
e)	Substantive scheme Baydon- Ermin St (west)	Concern from the Parish Council regarding effect on private accesses. Safety audit undertaken and reported to PC. PC to decide how to proceed.	Baydon PC met on Monday 12 th to discuss matter. They agreed they want the middle build-out, by the school, installed. There is an issue at the western end of the	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>If the PC decide to go ahead. 12 weeks required to order lighting equipment. 10 weeks notice for a closure date. An alternative proposal will require a new substantive bid.</p>	<p>village where a resident perceives the planned build-out to be dangerous for parking his car. The PC has had an independent assessment which says there is no danger and they are keen to move on. They would also like to move the current 30mph sign further out from the village. There was discussion about the placement of the build-out and its planned location is probably the best. There is not a history of accidents there. Moving the 30mph sign would need an assessment but moving it far would be beyond the settlement boundary JS felt the PC had carried out all due diligence on this matter and could be justified in installing this build-out. TW asked if it would be possible to have just the middle build-out and still be within the agreed substantive scheme. It was felt the PC needs to make the final decision.</p>	
<p>5.</p>	<p>Other Priority schemes</p>			

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a)	Manton- High St / Bridge St – Footway improvements	Marlborough TC has discussed the two options and has agreed to accept the cheaper one with no coloured surface. They argued that since this scheme was agreed and funded before TCs were expected to make a contribution, the new increase in cost should also be paid for by CATG. CATG voted and agreed to fund the full cost of this scheme of approx. £8k Road closure programmed for 24 th Nov.	This work is scheduled in for November. It was pointed out the road closure is likely to disrupt the school bus. CJ agreed to liaise with the school over this.	A
b)	C189 Baydon- Aldbourne- Ogbourne St George C class speed limit review	Atkins initial review complete – recommends national speed limit. SH has reviewed locations of 30mph extents. Current location of 30mph limit at Baydon, on the approach from Aldbourne is satisfactory. Vehicles will slow up at the bend with the gates, Baydon PC to decide if they want to move the speed limit back to the gates location. However this will include taking up existing coloured approach markings. Total package around £5k. Baydon PC to review.	Baydon PC has agreed to their contribution to the cost of this work. There was discussion around the extend of it and the findings of the C-class speed review. CATG agreed for this project to be funded and go on the list.	C
c)	Ramsbury Back Lane 20mph limit	Cost of implementation approx. £3K 25% contribution from Parish Council fixed at £750. Implementation to be complete by end of August.	This work is now complete, however SG reported that the new 20mph sign on the approach from Loves Lane is missing. SH has been informed and will look into this. AJ was asked to chase this up too. SG also asked about the chance of a new “Horses and Pedestrians in Road” warning sign for the start of Loves Lane where 60mph begins. MC will have a look for one.	A

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d)	Ogbourne St Andrew – Village Lane 20mph limit	TRO advert undertaken with no objections. Prioritisation agreed. £750 to be contributed from the Parish Council. Implementation complete.	This work is implemented and JH is happy with this work. The project can be removed from the agenda.	A
e)	Issue 3938 Ogbourne St George – exit slip from bypass – Virtual footway	Parish Council have requested to leave out dropped kerbs, 25% contribution agreed and CATG agreed work to go ahead. Cost Estimate is now updated from £400 to £1240 due to establishment costs of £840 for road markings in the Ringway contract. Road Marking costs can be reduced by implementing several schemes together. To be discussed at CATG.	SH explained what establishment costs mean. He explained how this is a one-off cost that can cover several schemes at the same price. Because there was no one present from Ogbourne St George PC to ask, CATG was happy to wait for other lining schemes to come along and this one be bundled with others, thereby reducing the costs to each scheme.	A
f)	Issue 3558 Mildenhall – Proposed Gates	Arrange supply and implementation of gates at eastern end of village. PC contribution 25%. CATG agreed work to go ahead. Works package with Ringway and signs ordered.	SH explained this project is now with Ringway and should be going in. JB asked when. SH felt it was hard to tell as not getting much feedback from Ringway. He will chase this. JS and NF offered to help track this down.	A
g)	Issue 3545 Broad Hinton – A4361 by Barbury Inn – Bus stop improvements	Bus stop kerbs can be installed on both sides of road. PC contribution 25%. CATG agreed work to go ahead. Design work underway. Cost estimate has gone up to around £9k due to extensive traffic management required by Ringway on an A class road. To be discussed at CATG.	JS asked for a full breakdown of these extra costs, although SH felt it would be around the traffic management Ringway require for working on busy A roads, such as the A4361.	B

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			The value for money this project represents was discussed. AJ read out an email from Broad Hinton PC giving their view that that £9,000 was not good value. Other solutions to raising the kerb were discussed and SH and MC thought there might be slightly cheaper options. CATG was happy to wait for information about the costs of these and make a final decision then.	
h)	Issue 4352 Lockeridge – 20mph limit proposal	Assessment agreed costing £2.5k PC contribution of 25% agreed. Assessment complete and with Parish Council for consideration. Cost estimate for construction is £11k including advert costs. PC to confirm contribution is available.	Fyfield & West Overton PC is happy to contribute to this scheme. CATG is happy to agree to this as well and accept it onto the list of schemes.	C
i)	Issue 3799 Deer Warning signs on A4	Currently one sign leaving Marlborough towards Froxfield. Nothing from Froxfield towards Marlborough. Suggestion of including a sign leaving Froxfield with a distance plate. Also include distance plate with sign on leaving Marlborough. Cost estimate £600. CATG agreed to go ahead with the scheme as long as the cost was under this and to come to another meeting if over £600. To be prioritised.	SH estimates this cost at around £600. It was agreed that since this new signage benefits different parishes and visitors as well, CATG will pay 100% of the cost. CATG is happy to agree to this and accept it onto the list of schemes.	C
j)	Issue No: 4245 A4 at Beckhampton and West Kennett – speeding	Brief with Atkins to provide a design fee for Beckhampton and West Kennett.	SH is working on this with colleagues from Atkins. He estimates that it is looking like the report could cost in the region of £8-9,000 for each area. Confirmed costs will be available	C

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>shortly. This would provide a preliminary design guide rather than give detailed designs for scheme. Reports containing those would cost additional fees. AW mentioned that there is support for this work within the parish and have been offers of funding towards it. CATG agreed to defer this until a more accurate cost has been found. SH will liaise with AW and Avebury PC.</p>	
k)	Issue No: 3487 Marlborough, Ironmonger Lane – Request for new street light	TC to investigate who owns this site	This Issue was returned to Marlborough TC to agree they would contribute towards the cost. SH estimated this could be approx. £2,000. He would contact Lighting for a better estimate.	C
l)	Issue 1479 A4361 North of Avebury – speeding	Cost approx. £3k including advert process to move 30mph limit northwards. PC contribution 25% agreed. On advert 26/5/16 to 20/6/16. No objections. Implementation date required as part of order - 28 th October.	A date has been set for implementation. Will be monitored and chase if needed.	A
m)	Issue 4377 HGVs accessing Back Lane and The Green in Aldbourne	AD explained the damage being done to building on The Green in Aldbourne from over-size delivery vehicles. Not necessarily HGVs. Site meeting arranged for 7 th September.	AD explained that Aldbourne PC has not had the chance to discuss this fully. She has met SH on site. Possible solutions were mentioned including removable bollards. A funding decision was deferred	B

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			until the PC has had a chance to meet and agree this.	
n)	Issue 4468 Improvements to footway at Lottage Rd, Aldbourne	AD explained the situation. MC agreed that this is a maintenance issue but that his budget is not able to cope with such a large piece of work. Site meeting arranged for 7 th September.	As this is an existing feature, it was confirmed the PC does not need to contribute. JS felt it was very important that this piece of footway is maintained as it is the only safe route along this road. MC stated there is no maintenance budget available to do the work. JS said that he will keep chasing this with officers and members.	B
o)	Issue 4469 Better marking of bus stop prevent parked cars, South St, Aldbourne	Cars park on the kerb at the bus stop forcing the bus to double park and making it difficult for bus users to get on and off. Site meeting arranged for 7 th September.	SH has seen the site and feels this is a lining scheme. It could cost £1-1,200. It needs to go back to the PC for their agreement to contribute. Like at Ogbourne St George, this will incur an establishment cost of £840. As explained, this cost can be shared with other schemes.	B
p)	Froxfield's Village Traffic Plan	Develop designs in conjunction with Parish Council. To be prioritised.	SH feels he needs to meet on site with Froxfield PC and look around at the proposed ideas for schemes. Catg agreed to keep this on the agenda but to not necessarily progress any schemes until they have been developed and costed.	C

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	New Requests / Issues			
a)	Issue 4681 Change of use of Stonebridge Lane to dual use	Wiltshire Council Highways officers have suggested that Stonebridge Lane, Marlborough could be suitable for change from a footpath to a dual-use path (foot & cycle). This will create better north – south access for pedestrian and cyclists across town without using Herd St.	As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	
b)	Issue 4685 Idling bus engines cause pollution on High Street	To try to cut air quality problems in Marlborough this issue suggests new signage is put up at bus stops on the High St, requesting drivers turn off their engines whilst waiting. Vehicle idling is an offence against the Road Traffic (Vehicle Emissions) (Fixed Penalty) (England) Regulations 2002. Transition Marlborough has already received positive responses from bus companies that their drivers will switch off engines but drivers will need a reminder at bus stops.	This suggestion had been discussed and agreed by Marlborough TC. CATG agreed to accept this project onto the list of schemes. SH to investigate	C
c)	Issue 4687 No pavement on busy road in Baydon	Was discussed at CATG meeting of 16/06/16. Baydon PC advised to write to property holder asking them to cut back hedge that significantly overhangs the road at this point.	This situation was described more fully in that it involves not just cutting back a hedge but also the possible creation of a new footway. However there is a steep bank and other features that could make this difficult. CATG agreed this could go on the list of schemes with a C priority.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	Issue 4770 Request for new directional signs, Ogbourne St George	Request for new directional signs at junction of High St and Old Marlborough Rd.	As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	
e)	Issue 4792 Parking bay extending over exit to driveway	Markings for on-street parking bay overlaps the entry to resident's drive. Request to move parking bay.	As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	
f)	Issue 4793 Request for clearer No Cycling signage at Figgins Lane	Request by resident of River Park for clearer No Cycling signage at Figgins Lane. Roundels already at High St and George Lane ends plus at entrance from River Park.	AJ explained how there are already No Cycling roundels but apparently some cyclists misunderstand these and think they are allowed to cycle. "No Cycling" text is not regulatory so cannot be put up. Mark Stansby will be asked about more effective alternatives. A new chicane made up of low barriers was suggested to be installed close the the River Park entrance to help protect people coming out there. Both this and new signage was accepted onto the list of CATG projects.	
g)	Issue 4794 Request to extend double yellow lines	Request by resident of The Common to extend double yellow lines outside their drive to improve sightlines for vehicles exiting the drive	As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	Issue 4826 Request for new directional signs in residential area	Request from resident of Rogers Meadow for clearer road name signage around Newby Acre, The Thorns and Rabley Wood View.	As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	
i)	Issue 4835 To retain speed bump at Downs Lane, Manton Estate	Wiltshire Council has requested removal of privately installed speed hump on public highway. Landowner wants safety/traffic calming issues recognised.	MC described how speed humps had been privately installed on public highway and how Wiltshire Council is insisting they are removed. CATG felt the landowner needs to take this up with the local PC and if need be, they can raise an issue.	
j)	Issue 4851 Multiple issues about pedestrians safety and speeding at Herd St	Lots of related issues including: vehicles jumping red light at crossing by The Green; The pavements either side of Herd Street are "narrow and hazardous" to pedestrians; Large numbers of HGVs using Herd Street; The turning area at The Common where cars turn right towards Frees Avenue from Herd Street; Vehicles exceeding the 30mph speed limit especially downhill traffic as vehicle leave the 50mph in to the 30 mph limit	As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	
k)	Issue 4852 Speeding on Herd Street Marlborough	Raise by Wiltshire Police. Speeding on Herd Street, specifically downhill traffic as vehicles leave the 50mph limit in to the 30mph limit and as vehicles come up the hill which causes a dangerous situation as vehicles take the right hand turn towards Frees Avenue.	As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	
l)	Issue 4854 Parking issues at Lower Prospect, Marlborough	Residents of Lower Prospect being unable to park their cars in this street because of other vehicles belonging to neighbours from other roads without their own on-street parking and from workers parking there during the day.	As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	

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m)	Issue 4860 Request for Pedestrians in Road warning sign Baydon	This sign was agreed by CATG in Sept 2013 and briefly up in 2014 but was knocked off the post within days. Engineer confirmed a replacement sign but it hasnt been actioned yet	MC explained ow the sign put up in 2014 was a 'spare' but a new one now would have to be ordered and paid for by CATG and the PC. This would need the PC to agree to the contribution.	
n)				
7.	Other items			
a)	Marlborough, George Lane car park. Request to switch priority for signs at the bridge. To be investigated including land ownership.	Not highway. Parking Services AJ will speak with colleagues in Parking Head of Parking responded "If someone other than Highways or Parking wants to pay for it I can see no reason why we would object."	AJ has spoken to the head of parking, who is relaxed about any change in priority. She recommended getting approval for the change from Cllr Philip Whitehead. CATG agrees that Marlborough TC can pursue this independently.	
8.	Date of Next Meeting: 15th December 2016			

Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Report to Marlborough Area Board
Date of meeting 27 September 2016
Title of report Community Area Grant Funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
U3A in Kennet – Art and Art History Group	£500.00
Total grant amount requested at this meeting	£500.00
Total capital funding allocated to Marlborough Area Board 2016/17	£40,616
Total amount awarded so far, 2015/16	£10,430.00
Amount remaining if all grants are awarded as per report	£29,686.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.
- 2.4. The Cabinet Member for Area Boards, Cllr John Thomson, has confirmed that area boards may rollover any unspent funding from financial year 2015/16 to 2016/17.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision has been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implication

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2016	U3A in Kennet – Art and Art History Group	Purchase of new projector	£500.00
<p>Project Description</p> <p>U3A in Kennet has around 60 different interest groups covering a very wide range of sports, activities, interests, science & technology, language and lifestyle. The Art and Art History group has 25 members who, at monthly meetings, give presentations on some aspect of Art History e.g. life of a famous artist.</p> <p>The group would now like to purchase a good quality projector to facilitate these presentations during the monthly meetings and to show the art in question in the best possible way.</p>			
<p>Proposal</p> <p>That the Area Board determines the application from the U3A in Kennet – Art and Art History Group Trust for £500.00</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author

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Grant Applications for Marlborough on 27/09/2016

ID	Grant Type	Project Title	Applicant	Amount Required
2016	Community Area Grant	U3A in Kennet Art and Art History Group Projector	U3A in Kennet	£500.00

2016	Community Area Grant	U3A in Kennet Art and Art History Group Projector	U3A in Kennet	£500.00
<p>Submitted: 08/07/2016 14:52:18</p> <p>ID: 2016</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £0 - £500</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? U3A in Kennet Art and Art History Group Projector</p> <p>6. Project summary: We are seeking to purchase a projector for the Art and Art History U3A Group based in Marlborough. We have 25 members who at our monthly meetings give a presentation on some aspect of Art History e.g. life of a famous artist. A good quality projector is needed to facilitate our presentations and show the art in question in the best possible way. We meet second Friday in the month at the Quaker Meeting room</p> <p>7. Which Area Board are you applying to? Marlborough</p> <p>Electoral Division Marlborough West</p> <p>8. What is the Post Code of where the project is taking place?</p>				

SN8 1NE

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£500.00		
Total required from Area Board		£500.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Projector	500.00	0.00		500.00
Total	£500			£500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The members of the U3A in Kennet Art History Group would benefit now 25 in number. We meet on a monthly basis

14. How will you monitor this?

Projector will be used at all meetings.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Projector should last say 5 to 10 years. It is a one off purchase

16. Is there anything else you think we should know about the project?

N.A.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

